



 <b>SOUTHERN LEYTE STATE UNIVERSITY</b>		<b>REQUEST FOR QUOTATION FORM &amp; NOTICE</b> <b>GOODS &amp; SERVICES</b>	
Office/Campus:	SUPREME STUDENT COUNCIL		
Address/Contact Details:	San Roque, Sogod, Southern Leyte		
		RFQ No.	2025-08-0432
		Date:	

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery on specified dates and time upon receipt of approved Purchase Order (PO).

PR No. 2025-08-0310						
Item #	QTY.	UNIT	ITEM/DESCRIPTION	APPROVED BUDGET	UNIT COST	TOTAL COST
<b>For Panagsangka: Intramural Meet 2025</b>						
1	1	set	<b>Sound System Rental</b>	100,000.00		
			September 1, 2025 (2:00PM-10:00 PM)			
			Grandstand: Full Set Up			
			September 3, 2025 (8:00 AM-5:00PM)			
			SLSU MPC: Full Set Up			
			September 5, 2025 (6:00PM-10:00PM)			
			Grandstand: Full Set Up			
			<b>TOTAL</b>	<b>₱100,000.00</b>		
Delivery Term						
Payment Term						
				If payment for deposit, please provide bank details:		

Very truly yours,

PRICES IN THE ABOVE OFFER ARE

CERTIFIED TRUE AND CORRECT:

**CHRISTINE ALMA MAE M. DAGUPLO**

BAC Chairperson

Authorized Company

Representative

(Signature over Printed Name)

**ROBEN CARL A. DOCENA**

Canvasser

Company Name

Address

Tel. Nos.

T. I. N.

**IMPORTANT:**

1. Prices must be written clearly.
2. If offering a substitute/equivalent, specify the brand and make.
3. RFQ should be sealed.